



MINUTES OF BUDBROOKE PARISH COUNCIL MEETING WEDNESDAY 5th AUGUST 2015 AT BUDBROOKE VILLAGE HALL

Present: Councillors Bryan, K. Dutton, M. Dutton, Hales, C Roper, F Roper, Shirley, Treacy;
WCC Cllr Les Caborn; WDC Cllr Phillips

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / BCA – Budbrooke Community Association / HOTHRA – Hampton on the Hill Residents’ Association / HMRA – Hampton Magna Residents’ Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

1 PUBLIC COMMENTS

Eighteen members of the public were present at the start of the meeting.

Peter Gogerly, Chairman of HOTHRA, spoke to thank the parish council for funding two speed surveys in Hampton on the Hill and to bring to the council’s attention a letter from WCC officer Christine Lambert to Chris White MP regarding traffic calming measures in the village. A copy of the letter has been sent to the Clerk.

Other members of the public voiced their opposition to the proposed gypsy site at Oaklands Farm on Birmingham Road. WDC Cllr Phillips confirmed that he and WDC Cllr Rhead are challenging the proposal, he gave information about a leaflet for residents that he and Clare Sawdon are compiling and confirmed that there would be a public meeting on 26th August at Hatton Park Village Hall, to be attended by WDC representatives with responsibility for the proposal. Residents are encouraged to contact WDC Cllr Stephen Cross with their objections to the scheme and to attend the public meeting.

2 APOLOGIES AND ACCEPTANCE OF REASONS FOR ABSENCE

Received and accepted from Cllr Robey and WDC Cllr Rhead.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

I. To receive declarations of interest from councillors on items on the agenda

None received.

II. To receive written requests for dispensations for disclosable pecuniary interests

None received.

III. To grant any requests for dispensation as appropriate

None received.

4 MINUTES OF THE LAST MEETING

Resolved minutes of the meeting of the Council held on 1st July 2015 true and accurate.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

The next forum is on 24th September 2015, 7.30pm at Shire Hall.

6 PLAYGROUNDS

I. Playground report

The report, circulated prior to the meeting, was noted

II. Work required at Styles Close

The council agreed to accept the following quotes from Martin Davies:

Pedestrian gate at top of Styles Close: £270 + VAT to replace both posts with new wooden posts

Overgrown hedge at play area: £180 + VAT to cut back to the fence and remove the cuttings

III. Litter at Styles Close

Martin Davies had raised the issue of large amounts of litter needing to be cleared before he can start cutting the grass. Cllr Shirley has offered to clear the litter in advance of the cuts and will contact Martin Davies to arrange this.

IV. Anti-social behaviour on Styles Close playing field

It was noted that further incidents have been reported to the police and to the clerk. The PCSO has confirmed that patrols are visiting the area and a group of youths has been spoken to.

V. Norton Lindsey Football Club mowing the playing field

It was noted that the clerk has written to the chairman to ask the club not to cut the grass again and to raise any issues with the parish council.

VI. Bench in need of replacement at Montgomery Avenue

It was agreed that the bench should be replaced, preferably with the same model as the WI memorial bench at the play area. The clerk to obtain a quote from the supplier for the next meeting, with a view to installing a new bench during the winter.

7 MATTERS ARISING

• Traffic surveys for Hampton on the Hill

It was confirmed that the parish council will pay for two surveys, at a total cost of £300 plus VAT. The locations of the counters were confirmed as: next to the bus shelter on Old School Lane and by the planters on Hampton Road. The surveys will take place over one week, commencing 18th September 2015.

• Footpath W78a diversion

The parish council had objected to the application and further comments had been received from the Rights of Way officer and the applicant's agent. These comments were discussed and members agreed to request that the decision about the footpath and the definitive map be postponed until it has been decided whether the overflow car park is given permanent permission once its temporary permission ends in March 2017. The clerk to write to Rights of Way with the parish council's comments.

8 CORRESPONDENCE

- Notification of upgrade of traffic signals at Old Budbrooke Road, Warwick in September - noted
- WCC Lengthsman Scheme – it was agreed that the parish council is not interested in this scheme to take on maintenance work around the parish that is currently carried out by the county and district councils.

9 PROPOSED GYPSY SITE AT OAKLANDS FARM

Following a lengthy discussion about the proposal, it was agreed that Cllr Frank Roper would draw up a list of objections to and questions about the proposal, to be sent to WDC Cllr Stephen Cross and Tracy Darke, Head of Planning & Development, in advance of the public meeting on 26th August. Other councillors are to send their comments to Cllr Roper by 19th August, for inclusion in this list. Councillors will meet between the monthly council meetings if necessary, to discuss the response.

The following points will be included in the letter to WDC:

- Unfortunate timing of the announcement and consideration of the proposal
- The size of the site included in proposal – this is not currently clear and needs to be clarified
- Lack of exceptional circumstances to take land out of the Green Belt
- The current reasoning to take the land out of the Green Belt means that any land could be taken out to provide a gypsy and traveller site – have other areas been considered?
- Warwick district has to find land for additional housing so may take more land out of the Green Belt for this - a gypsy and traveller site could be included alongside a new development

- Europa Way is listed as a transit site, with no indication why this shouldn't be a permanent, larger site

It was agreed to liaise with Hatton Parish Council on this matter and representatives of Hatton PC were involved in the discussions.

The chairman reminded the meeting that the parish council is a local authority and therefore has rules and regulations to follow and certain courses of action, which are open to the general public, are not open to the council.

10 PARISH MAINTENANCE

The clerk to report the following items to the appropriate authority:

- Many of the road signs in the parish need repainting or replacing and some need cleaning
- Parking on the pavement outside the first house in Hampton on the Hill at end of the Montgomery Avenue passageway has stopped some members of the public from getting through on their way to the catholic church
- Road signs obstructed by overhanging branches at the catholic church in Hampton on the Hill
- Overgrown hedges at Tithe Barn Close and Old Budbrooke Road are obstructing the footpath on Old Budbrooke Road
- The footpath by the war memorial is in need of repair

The clerk to look into the following matters:

- Previous planning applications at 3 Grove Croft
- New building on field next to the allotments

The chairman to raise with the canal trust the issue of dangerous cycling along the tow path.

The following were noted:

- Water leak outside the shops on Slade Hill - Severn Trent have been out on several occasions
- Road sweeping has been carried out and the footpath resurfacing may be taking place soon

11 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre

Andy Thomas was voted onto the BCA committee at its meeting on 14th July.

12 PLANNING MATTERS

I. Planning applications & appeals:

W/15/1000 – 7 Daly Avenue: Proposed erection of single storey front extension, linking to first floor with cat-slide roof

No objections

Planning appeal: W/14/1606 – Budbrooke House Nursery - Erection of rear canopy to provide external covered play area

Previous statement of no objections applies

II. WDC Planning decisions

None received

III. Neighbourhood Plan Update

- Councillors chose a logo from a selection designed by Year 5 pupils at Budbrooke Primary School; this will be used on neighbourhood plan documents and publicity
- Budget and expenditure information was circulated

- A skeleton plan is being created which can then be amended and made available for discussion later this year. The current document will be made available at the parish show in September and public meetings will be held to discuss the plan. These will be publicised in the newsletter and on the website. It was agreed that the size of the new housing development needed to be confirmed.

13 NEWSLETTER AND WEBSITE

This item was postponed until the September meeting.

14 FINANCIAL ADMINISTRATION

Bank balances: Investment Account £54,528.70, Current Account £66,786

I. Payment made between meetings:

£30.00 to The Open Door Café – room hire for neighbourhood plan meeting, noted.

II. Payments

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk July Salary & Expenses	£474.44
TWP - newsletter August	£300.00
Kirkwells - neighbourhood plan costs, stage 1	£1,320.00
Budbrooke Village Hall - April and June hire	£48.00
Martin Davies - grass cutting July	£420.00
David Connolly - playground inspections July	£100.00
Leamington Spa TC - Planning course for 4 cllrs	£180.00
Open Door room hire for NP meeting 4th August	£30.00
Total Payments	£2,872.44

15 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING

Items for next agenda:

Suggested changes to the newsletter.

Review of standing orders and financial regulations to be scheduled for October and November meetings.

Next meeting: 8pm on Wednesday 2nd September 2015, Budbrooke Community Centre, Hampton Magna.

Signed: Dated: