



MINUTES OF BUDBROOKE PARISH COUNCIL MEETING WEDNESDAY 3rd JUNE 2015 AT BUDBROOKE VILLAGE HALL

Present: Councillors Bryan, M. Dutton, Hales, Robey, C Roper, F Roper, Shirley, Treacy;
WCC Cllr Les Caborn; WDC Cllr Rhead

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents’ Association / HMRA – Hampton Magna Residents’ Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

1 PUBLIC COMMENTS

Eleven members of the public were present.

WDC Cllr Rhead requested that this time also be used for the public to raise district council issues, as a WDC councillor would attend the monthly meetings whenever possible. This was agreed.

2 APOLOGIES AND ACCEPTANCE OF REASONS FOR ABSENCE

Received and accepted from Cllr K Dutton.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

I. To receive declarations of interest from councillors on items on the agenda

None received.

II. To receive written requests for dispensations for disclosable pecuniary interests

None received.

III. To grant any requests for dispensation as appropriate

None received.

4 MINUTES OF THE LAST MEETING

Item 12, III: Cllr M Dutton to be added. Representatives on Budbrooke Charities are Cllr Robey and Cllr M Dutton.

Resolved minutes of the meeting of the Council held on 13th May 2015 true and accurate, with the above amendment.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

There was nothing to report, as there had been no community forum since the last parish council meeting.

6 PLAYGROUNDS

Playground report

The report was circulated prior to the meeting and was noted.

Cllr Shirley reported evidence of anti-social behaviour at Styles Close play area, with broken bottles left on the tube slide and by the roundabout. A note about this is to be included in the newsletter.

Cllr Treacy reported that residents whose properties back onto the park had complained about anti-social behaviour at Styles Close in the evenings. Information to be passed to the clerk who will forward it to the PCSO.

7 MATTERS ARISING

- Parking restrictions on Blandford Way/Field Barn Road

A meeting is being arranged with Jo Edwards from WCC Road Safety to discuss this matter. The chairman and Cllr Hales to attend and Bob Davis to be invited.

8 CORRESPONDENCE

- HOTHRA proposal for traffic calming measures in Hampton on the Hill
Peter Gogerly, Chairman of HOTHRA, was invited to speak about the proposal submitted, which had been circulated prior to the meeting. He explained that the Community Speedwatch scheme is not currently in operation, having proved ineffective as the police did not follow up with speeding drivers. HOTHRA is proposing a permanent scheme to keep traffic speeds within the limits; this would include a traffic survey to determine the extent of the problem, a lowering of the speed limit between the Henley Road and the HOTH 30mph zone and the installation of a speed cushion or similar measure where traffic enters the village. Mr Gogerly was advised to write to the Police and Crime Commissioner about the lack of police action on the Community Speedwatch results.

The following actions were agreed:

- The council to consider paying for a traffic survey once specifications have been received from HOTHRA and approved by WCC Highways – to be on the July agenda
 - The council to write a supporting letter if HOTHRA or the Community Speed Watch team writes to the Police and Crime Commissioner to complain about the lack of police follow up to the speed watch sessions.
 - A note to be included in the newsletter seeking volunteers for the Community Speed Watch team
- Letter dated 12th May from St Michael’s Church regarding The Open Door Sunday opening - noted
 - Ombudsman consultation – no response to be submitted by the parish council

9 PARISH MAINTENANCE

Hedges around the village need to be cut back at this time of year. A note to this effect is to be included in the newsletter.

10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre

Further to his requests at the last parish council meeting, Cllr F Roper confirmed that he had received the publicly available information relating to the community centre and association. He asked the parish council to request from the management committee further information that could only be provided in response to a formal parish council demand. Following a lengthy discussion Cllr Shirley, the PC representative on the management committee, confirmed that there was no need for the council to obtain this information and it was agreed that no requests would be made.

Village Hall

Nothing to report this month.

11 PLANNING MATTERS

I. Planning applications:

W/15/0497 - 13 Daly Avenue, Hampton Magna, Warwick, CV35 8SE: Erection of two storey front extension and single storey rear extension.

No objections

II. WDC Planning decisions

None to report this month.

III. Neighbourhood Plan Update

A £7,940 grant has been approved for the plan. The NP group will meet with the consultants, Kirkwells, later this month to start work. There will be a stall at the school fete on 20th June to publicise the plan and gather opinions.

12 NEWSLETTER AND WEBSITE

Ian Broadbridge, website manager and editor of the newsletter, was invited to join discussions about the website and the content and format of the newsletter.

Parish council website – there have been 28,000 visits to the new website since January, which is very good for the size of area it is aimed at. Cllr Hales suggested a parish council Facebook page and/or a Twitter account and offered to carry out some research on what other parishes use.

Parish newsletter – It was agreed that the newsletter is a valuable resource for the community but it is time for it to be “freshened up”. Ian explained that obtaining content for the newsletter is the main obstacle to making any changes to it. It was noted that the minutes that appear in the newsletter are slightly different from the full minutes on the website, with the financial administration information abridged or omitted and occasionally other information edited out for space.

Ian Broadbridge, Cllr Hales and the clerk are to meet to discuss these issues and will report back to a future meeting. The chairman reminded them that any additional costs, immediate or long term, would need to be brought to the council’s attention as soon as possible.

13 PUBLIC MEETING

Cllr Treacy requested that an additional meeting be held, to encourage interest and participation in local issues and parish council matters, as some residents did not understand how they could be involved at the Annual Parish Meeting or raise issues with the PC. It was suggested that district and county councillors be invited. It was agreed that a meeting of this sort should be held, ideally towards the end of the year to fit in with the development of the neighbourhood plan, and that the details would be discussed at the July meeting.

Cllr Bryan explained that although many residents wouldn’t attend the monthly meetings or contact the council formally, there is a lot of involvement and engagement at a personal level, with residents approaching individual councillors to raise issues or discuss matters that concern them.

14 FINANCIAL ADMINISTRATION

Bank balances: Investment Account £54,524.29, Current Account £64,473.27

I. Internal audit

The council noted the successful completion of the internal audit and an unqualified report from the auditor. The annual return will now be submitted to the external auditor.

II. Payments

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk May Salary & Expenses	516.34
TWP - newsletter May	£250.00
WTP (WALC Training Courses)	£186.00
David Connolly - playground inspections May	£80.00
Martin Davies - grass cutting May	£450.00
DA Shirley - plants for planters	£28.30
A Winterburn - internal auditor	£70.00
Ian Broadbridge - newsletter editor honorarium Jan-Jun 2015	£175.00
Total Payments	£1,755.64

15 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING

Next meeting: 8pm on Wednesday 1st July 2015, Budbrooke Community Centre, Hampton Magna

Agenda items:

- To consider funding a traffic survey for Hampton on the Hill
- Further discussions about an additional public meeting

Signed: Dated: