

**MINUTES OF BUDBROOKE PARISH COUNCIL MEETING  
WEDNESDAY 4<sup>th</sup> MARCH 2015 AT BUDBROOKE COMMUNITY CENTRE**

**Present:** Councillors Bryan, K.Dutton, M. Dutton, Reid, Shirley, Simmons, Standbridge, Thomas;  
Richard Morton; WCC Cllr Les Caborn

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents’ Association / HMRA – Hampton Magna Residents’ Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

**1 PUBLIC COMMENTS**

Three members of the public were present.

**2 APOLOGIES**

Received and accepted from Cllr Robey.

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS**

**I. To receive declarations of interest from councillors on items on the agenda**

None received.

**II. To receive written requests for dispensations for disclosable pecuniary interests**

None received.

**III. To grant any requests for dispensation as appropriate**

None received.

**4 MINUTES**

Resolved minutes of the meeting of the Council held on 4<sup>th</sup> February 2015 true and accurate.

**5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES**

There is a lot of litter to be cleared by the canal car park, through to the entrance of the industrial estate and there are concerns about possible anti-social behaviour in this area. The clerk to contact PC Sidhu to request the area be patrolled and WDC to report the litter to be cleared.

**6 PLAYGROUNDS**

**Playground report**

The report was received prior to the meeting.

**Montgomery Avenue**

The toddler and junior swing seats have now been replaced. The timbers on the cabin slide still need to be replaced.

**Inspections**

David Connolly was confirmed as the new playground inspector, starting 1<sup>st</sup> March. Proof of his public liability insurance has been received.

The chairman thanked Richard Morton for his inspection and maintenance work on the playgrounds over the last few years.

**7 MATTERS ARISING**

• **Parking restrictions on Blandford Way/Field Barn Road**

Parking Enforcement had informed the clerk that the parking restrictions requested for this junction did not make it onto the list to be considered by WCC in November. WCC Cllr Caborn to ask for a council representative to attend a future meeting to explain the options available, the process of putting in a

restriction and any way in which the process can be speeded up.

- **Additional traffic calming measures for Hampton on the Hill**

WCC Cllr Caborn had received a list of possible measures from Graham Stanley in Road Safety. Cllr Caborn to ask Graham Stanley to contact Mr Gogerly, who originally raised the matter, with the information.

## 8 CORRESPONDENCE

- Election guidance from WALC – the purdah period begins on 16<sup>th</sup> March until the polls close on 7<sup>th</sup> May. The information from WALC explains what can and cannot be done during this period.
- Oil buying club introductory letter. It was agreed that information about the club could be included on the website, and the syndicate managed by WRCC should also be included.
- Gypsy and traveller site on Stratford Road update – the site has been turned down by WDC and new sites are being sought.

Circulated prior to the meeting:

- Invitation to Warwickshire PCC public scrutiny meeting
- CPRE email regarding the Gateway development
- Electoral review of Warwickshire – final recommendations

## 9 PARISH MAINTENANCE

- Concrete posts marked SWWB – many of these posts are in a poor state of repair and Severn Trent has removed those reported by the clerk, as they are now redundant. Councillors to inform the clerk of any more that need to be removed
- Fly tipping on Woodway – bags and worn tyres have been dumped. The clerk to request removal
- Resurfacing of Ugly Bridge Road, Church Lane and Woodway – the clerk to request an inspection from Highways due to the poor standard of the finishing
- Verge encroaching on the footpath of Old Budbrooke Road between The Warwicks and Field Barn Road – the clerk to report to Highways
- Broken road surface around a metal cover in Styles Close – the clerk to report to Highways

## 10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre – the next meeting is on 10<sup>th</sup> March

Village Hall – The AGM will be held on 24<sup>th</sup> March. The committee is looking into having a defibrillator at the hall.

## 11 PLANNING MATTERS

### I. Planning applications:

No applications received

### II. Planning decisions

W/14/1675 – 38 Daly Avenue: Erection of single storey rear and two storey extension to the front  
Granted

### III. Neighbourhood Plan Update

The group is meeting to put in an application for funds on behalf of the parish council. The funds should be available in April.

Cllr Bryan congratulated the chairman on his letter in the newsletter which explained the neighbourhood plan.

### IV. Other planning matters

Sunday events at the Open Door are being advertised. The clerk to contact the Open Door to ask

how these comply with their planning permission.

The clerk to contact Planning to ascertain whether permission is required for shop signs at the road side.

**12 NEWSLETTER AND WEBSITE**

It was agreed that information about the forthcoming elections should be included on the website.

**13 ARRANGEMENTS FOR THE ANNUAL PARISH MEETING**

The meeting will be held on Wednesday 13<sup>th</sup> May 2015, immediately preceding the Annual General Meeting of the parish council. No special arrangements to be made.

**14 FINANCIAL ADMINISTRATION**

Bank balances: Investment Account £54,517.49, Current Account £51,644.89

**I. Appointment of internal auditor for the 2014/15 accounts**

Alan Winterburn was appointed as internal auditor at a cost of £75.00.

**II. Outstanding invoice from 2012**

It was agreed to write off an outstanding invoice to VFC (Jon White) for £25.00, from October 2012.

**III. Payments**

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk's salary & expenses February	£464.59
Richard Morton February	£165.00
Swing seats	£204.42
<b>Total Payments</b>	<b>£834.01</b>

**15 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING**

Next meeting: 8pm on Wednesday 1<sup>st</sup> April 2015, Budbrooke Village Hall, Hampton on the Hill

Signed: ..... Dated: .....