

**MINUTES OF BUDBROOKE PARISH COUNCIL MEETING
WEDNESDAY 5th NOVEMBER 2014 AT BUDBROOKE COMMUNITY CENTRE**

Present: Councillors Bryan, K.Dutton, M. Dutton, Reid, Robey, Shirley, Standbridge, Thomas; WCC Cllr Caborn; Richard Morton

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents' Association / HMRA – Hampton Magna Residents' Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / PP – Parish Plan / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

Prior to Public Comments, Ian Broadbridge (MI Business Services Ltd) gave a short presentation on website use, how the council's website could be modernised and the website services he offers.

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PUBLIC COMMENTS

Mr Bob Davis requested that yellow lines be installed on Blandford Way to stop people parking dangerously close to the junctions with Field Barn Road and Old Budbrooke Road. Mr Davis also asked about the area round the war memorial which is unlit and where youths sometimes congregate. These issues were discussed further later in the meeting.

Members of HMRA asked about the progress of the Local Plan and the proposed housing development in Hampton Magna, and expressed concern that representatives of Taylor Wimpey had been seen at land by Gould Road which does not form part of the agreed development land. WCC Cllr Caborn explained that the Local Plan will go to the council (WDC) in January and will then go through a public inspection. In the meantime, planning applications can be submitted as normal and go through the usual planning process.

2 APOLOGIES

Received and accepted from Cllr Simmons.

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

3.1 To receive declarations of interest from councillors on items on the agenda

Cllr Robey declared an interest in Item 7 – Encroachment onto PC Land, due to her position as Secretary of the Montgomery Avenue Residents' Association

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None received

3.3 To grant any requests for dispensation as appropriate

4 MINUTES

Resolved minutes of the meeting of the Council held on 1st October 2014 true and accurate.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

- Station parking on Blandford Way

The Chief Constable's response to the council's letter requesting that action be taken against people parking illegally was noted. PC Manjit Sidhu is to attend the December meeting to discuss the problem. The clerk to contact the traffic wardens section to request

their attendance in the village to ticket cars that are creating an obstruction, and to contact the bus company to get their support for this action.

Members agreed that they did not want yellow lines in the village.

6 PLAYGROUNDS

Playground report

The report was received prior to the meeting.

Dog fouling is a problem at Styles Close. The clerk to contact Martyn Stacey at WDC for advice on this. RM reported that broken fence posts at Styles Close have been replaced and the white line on the path has been repainted. He will complete the outstanding items in the playgrounds before April 2015.

7 MATTERS ARISING

- **Encroachment onto PC land at Montgomery Avenue**

The resident has agreed to reposition the fence and inform Legal Services when this has been done

- **Newsletter Editor Position**

Ian Broadbridge has accepted the position and will receive an honorarium of £350, to be paid in quarterly instalments. Ian will take over fully for the February edition. It was noted that wording of any parish council notices or articles will have to be drawn up by the council and forwarded to the Editor.

Cllr Shirley thanked the Chairman for his work on the newsletter.

- **Unregistered Land in Hampton Magna**

WCC Cllr Caborn to make further enquiries about who has responsibility for the land. The Clerk to contact WALC regarding an audit of open spaces carried out within the past few years, which may assist with this issue and to contact Legal Services about possible registration of the land.

- **Request for bollards by the Hampton on the Hill post box**

Graham Stanley from WCC Road Safety and the PC Chairman met with Mr Gogerly, who had requested the bollards, on 31st October and it was decided these were not suitable for this area.

Further traffic calming measures in HOTH were discussed but the PC agreed these were not suitable.

- **Community Governance Review**

There is little to report as this is ongoing.

- **Access onto parish land at Styles Close**

The clerk to follow up the Normandy Close resident who has agreed to sign a licence regulating access from their property.

8 CORRESPONDENCE

- Code of Conduct Consultation and letter from WDC to Secretary of State for Communities & Local Government (emails from Graham Leach, WDC). The PC has no comments to submit.
- Request from Dave Shirley and Julia Smith to install memorial benches at Styles Close playing field/play area. The PC supports this and would accept the benches as a gift and maintain and insure them.

9 PARISH MAINTENANCE

The clerk to refer the following items to the appropriate departments:

- The footpath on Old Budbrooke Road by the army houses is in a bad state of repair
- The footpath outside the shop needs attention
- There are no dropped kerbs at the Old Budbrooke Road junction with army house road and across Field Barn Road by Blandford Way
- The Road signs in the village are dirty
- The verge needs cutting back between Blandford Way and the station
- The footpath on the Chichester Lane/Dorchester Avenue loop needs resurfacing – Clerk to check that it is still on Highways' list of work to be done next year
- Some of the reflective posts on Old Budbrooke Road are damaged and need replacing

The following were noted:

- Notification of gritting routes for winter 2014/15 – no change from previous year
- A complaint about overgrown path between Montgomery Avenue and HOTH – this is the responsibility of the Montgomery Avenue Residents' Association and the work will be carried out in mid-November
- The fence by the station – this has been partly restored but more work needs to be done on it

The matter of lack of light in the area around the war memorial and the junction of Blandford Way and Old Budbrooke Road, raised during Public Comments, was briefly discussed. It was agreed that this would be discussed in more detail at the December meeting. The clerk to seek advice from Highways in advance of the meeting.

10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre – The halloween party was a success and raised approx. £70 for community centre funds

Village Hall – Nothing to report this month

11 PLANNING MATTERS

I. Planning applications:

W/14/1480 - Rye Crest, Birmingham Road: Construction of a front 2 metre high brick wall and 2 brick pillars with automated gate

No objections

II. To note a response submitted between meetings

W/14/1438 - Hampton View, Henley Road: Proposed erection of a single storey flat roof link building between existing cottage and ancillary building

No objections

III. Planning Decisions

None received this month

IV. Local Plan Update

WCC Cllr Caborn gave an update during Public Comments. A final decision on the plan should be made in summer 2015.

V. Neighbourhood Plan

The meeting on 21st October had been very successful and representatives from the school had attended. Money is being made available by WDC for village halls, to those councils who work with the authority and developers on new housing developments.

VI. Feedback from Planning Forum on 6th October

Cllr Bryan attended the forum. Local Plan housing numbers are staying at the levels in the draft plan and will not be amended in line with the reduced ONS figures.

12 WEBSITE AND ELECTRONIC STORAGE

It was agreed that the council would go ahead with a new website and would use MI Business Services Ltd for this and accept the quote received prior to the meeting.

13 FINANCIAL ADMINISTRATION

Bank balances: Investment Account £54,508.30, Current Account £55,338.36

I. Half yearly accounts & preliminary precept discussion

The accounts were accepted. These included full year projections, which will be updated in December and used as a basis for precept setting for 2015/16.

II. Payments to be authorised

The following payments were authorised and the payment authorisation sheet signed off:

Description	Amount
Clerk's salary & expenses October	£476.42
Richard Morton October	£570.00
TWP October Newsletter	£250.00
Village Hall Hire Aug 14	£24.00
Total Payments	£1,320.42