

**MINUTES OF BUDBROOKE PARISH COUNCIL MEETING
WEDNESDAY 2nd JULY 2014 AT BUDBROOKE COMMUNITY CENTRE**

Present: Councillors M. Dutton, K.Dutton, Reid, Robey, Simmons, Shirley, Standbridge, Thomas

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents’ Association / HMRA – Hampton Magna Residents’ Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / PP – Parish Plan / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

1 PUBLIC COMMENTS

No members of the public were present

2 APOLOGIES

Received from WCC Cllr Caborn and Richard Morton

3 DECLARATIONS OF INTEREST AND DISPENSATIONS

- 2.1 To receive declarations of interest from councillors on items on the agenda
Cllr Robey declared an interest in Item 8 – Encroachment onto PC Land, due to her position as Secretary of the Montgomery Avenue Residents’ Association
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests. None received
- 2.3 To grant any requests for dispensation as appropriate

4 MINUTES

Resolved minutes of the meeting of the Council held on 4th June 2014 true and accurate.

5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES

There is nothing to report this month

6 PLAYGROUNDS

The playground report was received prior to the meeting.

7 MATTERS ARISING

- **Encroachment onto PC land at Montgomery Avenue**

Correspondence from the Land Registry regarding the claim for adverse possession and the council’s objection to the claim was read to the meeting. It was agreed that the Clerk would seek advice from Legal Services and the council would act in accordance with that advice, by the 15th July deadline.

- **Fire and Rescue Service Consultation**

The response from David Pemberton to the council’s queries was noted

- **Grit bin in Gould Road**

It was noted that the bin had been installed during the first week of June

- **Standing Orders and Financial Regulations**

The documents adopted at the June meeting were signed off by the Chairman

- **Electoral Review of Warwickshire**

Maps showing the proposals for changes to county council wards were reviewed. The Labour/Liberal Democrat proposal, putting Budbrooke into a ward with outlying villages including Lapworth, Leek Wootton and Hatton is the PC's preferred option

8 CORRESPONDENCE

- An email from Pat Mills, Acting Head of Budbrooke School, regarding the change to academy status was noted
- Invitation to WALC Open Dialogue event with WCC on 14 July 2014 – “parish councils filling the gap” previously circulated. Attendance to be confirmed to the clerk.

9 PARISH MAINTENANCE

The clerk to report the following items to the appropriate departments:

- Grass cutting – strimming and cutting down of daffodil areas has not yet been carried out
- The road sign at the junction of Henley Road and Old School Lane remains overgrown despite the landowner having been contacted. Highways to be contacted about this
- Gravel along Old Budbrooke Road needs to be cleared
- The bus stop in Hampton on the Hill has not yet been moved, despite plans being received for this in May
- The Sub station on Dorchester Avenue, near Friary Close, is overgrown
- Shrubs are overgrowing onto the footpath on Woodway Avenue. Clerk to request that they are cut back
- A tree on the pavement between 61 & 63 Arras Boulevard has died and needs to be removed
- Contractors are being careless when removing rubbish on Slade Hill, leaving litter to be cleared up

The clerk to find out the following information:

- Why the dropped kerb by the Community Centre is directed towards the road
- If there is a maximum height for a tree in a residential garden

10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Nothing to report this month from the Community Centre or Village Hall.

St Michael's Church is holding a WWI commemoration on 4th August at 11pm.

11 PLANNING MATTERS

I. The following planning applications were considered:

W/14/0808: 65 Arras Boulevard - Erection of front and rear two storey extension
No objections

W/14/0882: 8 Church Path – Erection of a two storey rear extension
No objections

W/14/0872: Community Centre – Single storey extensions to side and front
No objections

II. The following planning decisions were noted

W/14/0535 – 2 Old School Lane: Erection of a two storey and single storey extension
Granted

W/14/0608 – 12 Damson Road: Demolish existing garage and erect single storey side extension
Granted

III. Local Plan Update

The council's response to the latest stage of the consultation has been submitted
If there is an opportunity to apply to speak at the public enquiry, the council wishes to apply

IV. Neighbourhood Plan

The group has put together a document to base further work and research on

12 FINANCIAL ADMINISTRATION

I. Bank balances: Investment Account £54,499.19, Current Account £50,148.75

II. The following payments were authorised and the payment authorisation sheet signed off:

Clerk's salary & expenses June 2014	£466.10
Richard Morton June 2014	£430.00
TWP Newsletter June 2014	£250.00
Village Hall – Hire fee for April & June	£48.00
Alan Winterburn – Internal audit fee	£70.00
Village and Urban – noticeboard	£900.00
D Shirley – flowers for planters	£31.99

13 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING

Next meeting: 8pm, Wednesday 6th August, Budbrooke Village Hall, Hampton on the Hill