

Budbrooke Parish Plan 2011 - 2016

A Vision for the Future



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2011

PREFACE AND INTRODUCTION

Welcome to the first edition of the Budbrooke Parish Plan.

The plan has come out of the Parish Council's wish to ensure that the needs of parishioners are met and, with the understanding that in the current economic and governmental climate it is more important than ever before, to ensure that the Parish's wishes are documented and available to others.

Parish Councils are the lowest tier. Above them the district council, the county council and the government have duties and responsibilities to deliver services and make decisions. More recently a culture of consultation has grown. No doubt you will have seen or heard of the transport plan consultation, the minerals planning policy, the Local Area Plan, the Area Planning Strategy, the Housing Plan and many others. The Parish Council is a consultee on these but also a statutory consultee for planning applications. It is with these in mind that the Parish Council tried to get a group of local people together to develop a vision for Budbrooke.

What do we want Budbrooke to look like in the future? What do we like? What do we dislike? And what are we going to do about it?

Some three years ago a well-attended meeting in the Community Centre addressed a number of issues, including provision for young people. It was after this that the Youth Group was resurrected and this now runs successfully. However, the Parish Planning Group failed to gel.

With these questions still in mind the Council decided to survey everyone in the parish. We did this in October 2009. Alongside this, but independently, Warwick Rural Community Council did a survey to see what demand there was for Social Housing; again a summary of these findings was included in the Council's report.

These findings were published and distributed around the Parish in February 2010. In May 2010, at the Annual Parish Meeting, the Council's Action Plan was presented.

This document now expresses the Parish's views and vision for the next 10 years. It will be reviewed every five years, and amended if the Council at that time feels it necessary.

Finally, I would like to thank everyone who completed the survey documents;
Warwick Rural Community Council for the Social Housing survey & results,
Parish Councillors who have put a lot of effort into helping progress the development of the Plan,
and in particular Kes Lodge who almost single handedly entered and analysed the data so that the council could make decisions and plan for the future with assurance.

Mike Dutton
Chairman, Budbrooke Parish Council

Since May 2010 it is clear that the change of government will have an impact on the Parish. The Parish Council will continue with this plan but there may be changes! You are invited to comment on page 22, or by email.

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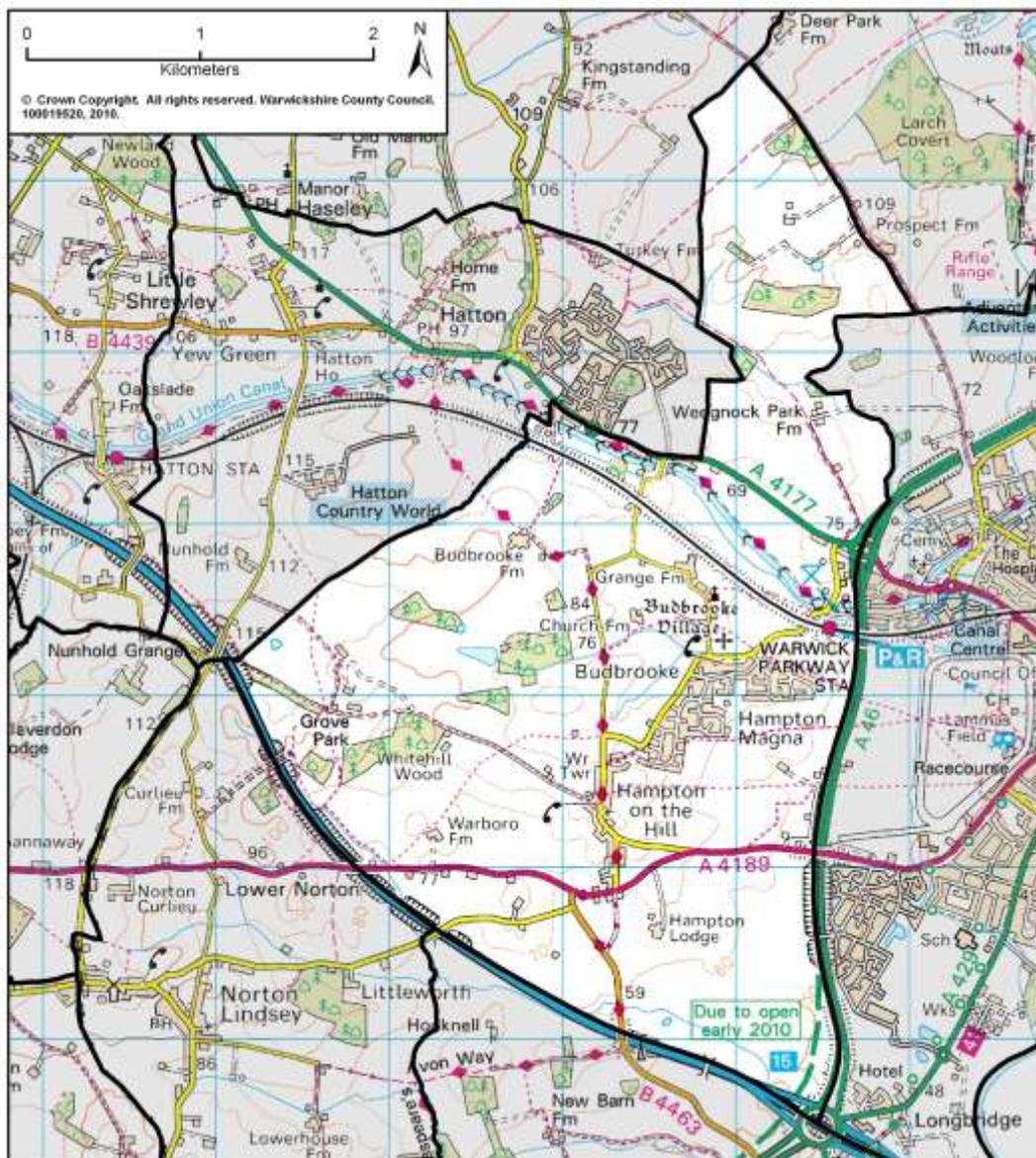
Budbrooke Parish Council is a legally constituted administrative authority with duties and responsibilities for the Parish. It comprises 9 elected Councillors. An appointed clerk supports it administratively and financially. Meetings are held on the first Wednesday of Every month alternating between the Community Centre and the Village Hall. Meetings also have input from County and District Council Councillors, and from officers of these councils on request.

The Parish Council publishes a monthly newsletter.

LOCATION

The parish of Budbrooke is situated just to the west of Warwick and incorporates the villages of Hampton Magna and Hampton-on-the-Hill together with the remnants of the mediaeval village of Budbrooke. It is a very rural parish, with a lot of farms.

The parish has two churches, a pub, a school, a doctors' surgery, retirement properties (Cawston House), a post office/shop and two community centres, plus various outdoor recreational facilities. Warwick Parkway Station provides regular train services to Birmingham and beyond, and to London. Local bus services run from the parish to Warwick, Leamington and Stratford - and a regular coach service operates between Warwick Parkway station, Heathrow and Gatwick airports.



PARISH HISTORY

Situated about two miles northwest of Warwick, Budbrooke is comprised of, both geographically and historically, three main areas - the ancient village of Budbrooke centred on St. Michael's Church, Hampton-on-the-Hill, and Hampton Magna.

Budbrooke Village

The original parish dates from 1086 when Ralph de Limesi held Budebroc for William the Conqueror. It consisted of five hides of land, a mill, farms and woods. It was one mile long and three furlongs wide. The Parish Church of St. Michael dates from the twelfth century.

In 1350, the village suffered from the Black Death and literally became a "ghost town". Most of the village, including the Vicarage and the Manor, crumbled. The track which now passes under the railway arch, known as Kyte's Bridge was the most likely route for the corpses being taken from the village to Dead Field on Hatton Hill.

Of the original village, only the church remains - and even that became a ruin in the mid-17th Century, not to be restored until Victorian times.

Hampton-on-the-Hill

When the old village declined, the centre of gravity of the parish moved to Grove Park - the home of the Dormer family who were granted the manor in 1608.

In the 1640's a force of five thousand Royalist horse and foot soldiers paused at Grove Park to rest. The Parliamentarian supporter, Lord Brook in Warwick, was aware of their arrival and, with seven thousand men, met the Royalists. After some 'negotiations' the Royalist forces marched away - joining the King and his army at Coventry.

The village of Hampton-on-the-Hill, on the edge of Grove Park, became the main development area of the parish. A significant community developed there, with a shop that later became a police house, a forge, a Post Office, a clubroom and a public house. The clubhouse was in the building that was once the Roman Catholic School. There was also a Church of England School. The Roman Catholic Church of St Charles Borromeo was built by Lord Dormer and given to the Parish in 1819, and is still in active use.

Most of the other public buildings have, in recent times, been converted to private dwellings. However, a modern Village Hall - on the site of a previous hall provided by the Dormer family, still provides a focal point for the community.

Hampton Magna

The barracks of the Royal Warwickshire Regiment was created in 1877 within the parish, on a site about half a mile to the east of Budbrooke Church. A restored St. Michael's Church became the battalion church. The barracks remained in use until the mid-1960s. In the late 1960s and early 1970s, the barracks site was re-developed into the "20th Century Village" of Hampton Magna. As a result of the community spirit in the new village, a Community Centre was built in Field Barn Road on land leased to the Parish Council by the local District Council. Budbrooke Primary School was built in 1968 - replacing the old school in Hampton-on-the Hill.

The military connections of the area are retained in some of the road names in the village, with the Royal Warwickshire Regiment itself being commemorated in the close called simply, 'The Warwicks'. Caen Close and Normandy Close recall the part taken by the Royal Warwickshire Regiment in the liberation of France following the D-Day landings. Arras Boulevard commemorates the trench warfare of the First World War.

The local pub, after being originally ironically called The 'Bout Time, because of the time it took the brewer to decide to build it, is now called The Montgomery of Alamein (inevitably locally known as the Monty). It contains a fine collection of photographs and other memorabilia of the Royal Warwickshire Regiment including many photographs of Monty, and relics of the war in the desert.

Of the original six shops in the village, only one remains - a combined Post Office, newsagent and mini supermarket. In addition, one of the former shops is used as a café and contact centre - run by St. Michael's Church.

PARISH AMENITIES

The Parish has a number of local amenities and organisations that supply social and everyday requirements.

Community Centre

This hall in Hampton Magna is owned by the Parish Council and is run by a management committee. It is home to a number of local groups. Built in 1960's it is in need of modernisation and needs a new roof. Is it worth spending a lot of money on improving the facility or will the centre not be used very much in future? The money needed to do this needs to be raised from finding funding and from Parish rates. The user groups need to be more involved in this decision.

Village Hall

Independent of the Parish Council, the Village Hall committee has raised and recently had money spent improving facilities and making the building safer. The money was raised from functions and grants. The Village hall is on land that is leased on a fixed term lease that expires in just over 30 years time. The land will then have to be bought (if possible) or it will revert back to its owner and the hall will possibly not be there.

Budbrooke Church Centre

This belongs to St Michael's Church and is situated next to the church in Budbrooke

St Charles also has a church hall.

Budbrooke School

The school is for children aged 5 – 11 years and also has a pre-school nursery attached. The school can also be used for community activities. There is an annual school fete.

Shops

The newsagent/mini supermarket/post office is important to the community and should be supported to enable its survival.

St Michaels Church runs the Open Door café. Meetings are also held there.

At present there is also a Beauty Salon.

Doctors Surgery

We currently have a doctor's surgery with dispensary situated behind the shops.

Pub

The Montgomery of Alamein provides a local meeting place during the day and evenings and holds community events such as quiz night, darts, pool and other entertainment.

Children's Play Areas

There are two play areas in the Parish. The Styles Close area has a number of pieces of play equipment and also a full sized football pitch. The field is rented from the District Council but maintained by the Parish Council. There is a Community Shelter in this open space. A second play area is at Montgomery Avenue. This is owned and maintained by the Parish Council.

At present play equipment is kept in good order and only replaced as required. How do we plan to raise money and update the equipment?

Allotments

A number of allotments are rented out in Hampton on the Hill, some used by people living in the parish. The site is part of the Dormer Estate.

The Ajax football club and adult rugby pitches are also within the Parish.

ROADS AND TRANSPORT

Public Transport

Trains and buses serve the Parish. Warwick Parkway station has trains to both London and Birmingham and the line is currently being modified to improve services. The car parks at the station are filled every day and it is known that Chiltern want to expand the parking. Already there are issues about people parking in Hampton Magna and walking to the station. How do we feel about extra parking? Do we want to see a multi-storey car park there? What do we do about on street parking?

There is a regular bus service to Warwick and Leamington Spa. It is apparently not very well used. We need to support keeping the service for those who do need it.

Street lighting. The Parish Council want to keep the street lighting in the area at a rural level and not urban to compliment the environment. Sometimes this impacts on the station user parking and what are seen to obstructions.

Public footpaths – there are quite a lot of these in the parish, many going across farmland. A volunteer footpath walker, who ensures that the paths are kept open and maintained, walks these regularly.

Dog fouling- Dog bins have been put in both play areas. Fouling in a public open space especially one used by children is illegal. People who do not pick up after their dogs should be pursued. The Warwick District Council Dog Warden is regularly involved.

Cycle routes. There is a cycle path from Hampton Magna to Warwick Parkway, then on to Hatton in one direction and Warwick in the other. A new cycle route from Hampton on the Hill to Aylesford School has been

implemented using wider footways along Henley Road following discussions between the Parish Council, the County Council and a local action group.

Traffic Calming – This was introduced after public consultation and professional and technical advice from County Council after Warwick Parkway station was built. It is regularly monitored and reviewed. There is a 7.5 tonnes weight restriction but use by heavy vehicles and speeding are still appear to be a problem.

Grand Union Canal – this runs through the parish and is owned and maintained by British Waterways.

PLANNING/HOUSING

It is strongly felt that as this is a rural area, any new housing must be within the village envelopes and the Green Belt must be kept in tact.

There is some social housing within the parish, and some houses are owned by housing associations. A recent survey found that there was a small demand for more social housing.

COMMUNITY SERVICES

Parish Magazine – this is produced 11 months of the year and delivered to most houses in the Parish. Anyone who does not get one delivered can have one posted to them. The magazine keeps people in touch with what is being discussed at parish Council and other local events, as well as reports from some of the following groups.

Parish Website – this provides more local information than the newsletter.

Policing - we have a team of Police Community Support Officers who keep us up to date with what is going on in the Parish through visits to council and weekly newsletters. There is also a mobile police unit which visits regularly. Safer Neighbourhood meetings, now part of the Warwick Rural West Community Forum, keep us up to date with what is going on locally but broader area.

Neighbourhood Watch – part of the parish is covered and we have tried to get this up and running in other parts, but it needs co-ordinating.

Mobile Library – at present this visits the parish fortnightly.

Baby Clinic – this is held once a month in the School.

Cawston House – provides retirement housing

Jephson provide some social housing.

EMPLOYMENT

The largest industry in the Parish is farming. There is a local dairy that will deliver milk and meat.

There are a lot of self-employed people in the Parish covering a large range of services.

LOCAL GROUPS

We have a Pre-school and groups for children and mothers. Within the Parish there are also brownies, guides, cubs, scouts, WI, youth club, ballet/tap dancing for children, folk dancing, to name a few.

OTHER STUFF

We have the Annual Village Show in The Community Centre.

It would be good to have a tree-planting programme

Open spaces – play areas, public footpaths, canal etc need monitoring & maintaining.

Village events have been falling off over the last 10 years as home entertainment, levels of community support and the local demographic make up have changed. Is there a case for generating greater interest in local networks and events? For example, we could have rambles and BBQ by the canal.

SURVEY REPORT

The detailed findings of the survey are not included in this plan but are available from the Clerk to Budbrooke Parish Council on request. They are also available via the Parish Council Website.

ACTION PLAN

The survey results have been used to build the Parish Plan. As with all plans it is correct at the time of writing. We believe it is a living document so that it will be used to monitor progress and identify new requirements throughout its life. The main route for making changes is the Parish Council, which at its monthly meetings will address all current matters and may add, amend or delete actions giving reasons. Council meetings are open to the public, are held on the first Wednesday of every month, and members of the public can address the meeting should they so wish.

Actions are listed under 4 headings

- The Environment and Local Services

- Public transport and traffic issues

- Crime and safety

- Housing and commercial development

The Environment and Local Services

Issue	Strategy	Responsibility	Timing	Monitoring
Refuse collections	The Parish Council to continue close liaison with the District Council to keep this excellent service and treated seriously	The Clerk will notify WDC of any fly tipping matters raised.	PC agenda item every month to address parish maintenance	Matters referred to WDC are monitored by Councillors & the Clerk to ensure compliance
Rural environment	The Parish Council will continue to endeavour to keep the green belt intact and protect our open spaces both within and around the parish and continue maintaining and improving the verges and open spaces	WDC is the Planning Authority & Budbrooke PC is consulted on all applications. The strategy will be delivered by the Parish Council when making observations on each application	Planning matters are addressed at each monthly council meeting	Planning Authority decisions are reported to Councillors at meetings.
		Ad hoc potential or apparent inappropriate developments will be referred to the Planning Authority for a decision and action.	Ad hoc	Planning Authority decisions are reported to Councillors at meetings.

Issue	Strategy	Responsibility	Timing	Monitoring
Shops and local amenities	The Parish plan identifies the need to maintain all amenities e.g. shops, pub to form a focal point for the community, places for people to meet, such as the Open Door, and not to feel isolated.	All Councillors Parish Council will maintain and grow links between itself and local organisations to encourage and strengthen relationships	Quarterly MD Reported ongoing	Jan 2012 – Chairman active on Open Door group looking at developing a more focused community resource
Community Centre	As trustees of the Community Centre the Parish Council are committed to keeping the building in good order	Community Centre Management Committee	PC agenda item every month to address issues	Jan 2012 the PC agreed to add £ on budget via the precept to the £ already raised. CC management committee business plan in place.
Footpaths	The Parish Council will continue to work in co-operation with the County Council to maintain the footpaths and keep them open and accessible	There is a volunteer footpath worker who reports issues to the PC .	PC agenda item every month to address issues	Matters referred to WCC are monitored by Councillors & the Clerk to ensure compliance. Changes made by WCC to address funding restrictions are now in place
Dog Fouling	To continue to work with the local dog warden to control offenders who let their dogs foul. The number of dog bins will be monitored	WDC employ the dog warden and control the red bin service. BPC pays for the service. The Newsletter is used to draw the dog walkers and owners to their responsibilities.	As required, the dog warden is informed and offenders are targeted.	Still on the radar

Issue	Strategy	Responsibility	Timing	Monitoring
Children's Play Areas	<p>All equipment is safety checked regularly and maintained to the required standards.</p> <p>A working group is investigating the possibility of replacing some of the older apparatus.</p>	<p>Play equipment has an annual safety check. Issues requiring urgent action are dealt with immediately; others are planned into servicing.</p> <p>The Parish Council is monitoring progress and offering support as and when sought.</p>	<p>Annual report followed by monthly inspections</p> <p>Playground issues are discussed at monthly meetings</p>	<p>PC will maintain oversight and maintenance of both play areas.</p> <p>In December 2011 the Project group had successfully raised funding to implement an £75,000 redevelopment</p>
Emergency Plans	<p>There is an Emergency Plan which has been formulated between the Parish and the County Council in case of flooding or other local disasters and will be maintained.</p>		<p>Annual updating of key worker contacts and services are lodged with WCC ICE.</p>	<p>Not required</p>

Public Transport and Traffic issues

Issue	Strategy	Responsibility	Timing	Monitoring
Public Transport	<p>The Parish Council to continue close liaison with the County Council to maintain funded service levels, and push for additional services in evenings & weekends</p> <p>The Parish Council to continue close liaison with the County Council to address service standards</p>	<p>The Parish Council will ask WCC to address these issues via the County Councillor</p> <p>The Council will ask WCC to address these issues via the County Councillor and via the delivery company, Stagecoach</p>	<p>To be put on the PC agenda in Summer 2011, to identify routes to achieving additional services</p> <p>See above</p>	<p>Timetable changes have been implemented and late services withdrawn, but no matters raised with the PC during the year.</p> <p>See above</p>
Public Transport Information	<p>The Parish Council to consider providing details in the Newsletter</p>	<p>Raised at PC meeting, Agreed:</p>	<p>Information readily available at stops and via WCC & Stagecoach internet sites</p>	

Issue	Strategy	Responsibility	Timing	Monitoring
Parking	The Parish Council will continue address parking issues in Hampton on the Hill			
	The Parish Council will continue address parking issues in Styles Close, Slade Hill and other identified locations such as Blandford Way/	PC continues to address parking through the Warwick Rural West Community Forum & Safer Neighbourhoods group, WDC & WCC as appropriate	Quarterly following WRW Community Forum, at PC where Police issues are a standard agenda item Ad Hoc	The Warwick Rural West Localities & Safer Neighbourhoods group is a quarterly open meeting when the Police are given specific targets (including parking and speeding) and report on their success rate. Stiles close, Blandford way and speeding addressed in the parish via the Police
	The Parish Council will continue address parking in general			
Traffic Levels	The Parish Council recognise the importance and impact of high volume of traffic on local roads; 91% respondents mentioned this. The PC will continue to address routine issues as they arise	The County Council is the Highways Authority for most roads. Major roads and motorways are the remit of the Highways Agency. This PC will continue to address these issues via our County Councillor	Monthly when issues arise via parishioners and groups at PC meetings	The Clerk tracks issues raised with WCC & HA and progress is reviewed at least quarterly.
		The PC will continue to monitor planning applications to address individual developments and their impact on roads and traffic as a statutory consultee	Ad hoc, when developments are raised in planning applications	At PC meetings.

Issue	Strategy	Responsibility	Timing	Monitoring
Speeding	The parish council recognise the importance and impact of speeding traffic on local roads.	<p>PC continues to address speed limit enforcement through the Warwick Rural West Community Forum & Safer Neighbourhoods group</p> <p>PC will work with the Police and the Warwick Rural West Community Forum & Safer Neighbourhoods group to implement ad hoc speed awareness events</p>	<p>Quarterly following discussion at PC where Police issues are a standard agenda item</p> <p>Ad Hoc.</p>	<p>See Parking</p> <p>At PC meetings.</p>
	PC continues to monitor existing traffic management arrangements with WCC Highways Department	The County Council is the Highways Authority for most local roads. The PC will negotiate & consult with members of the public about changes	Special meeting set up for this and other parish matters was held in April 2011 but attendance was poor.	Following consultation, issues addressed during 2011 are due to be implemented in early 2012

Crime and Safety

Issue	Strategy	Responsibility	Timing	Monitoring
Parking & Speeding	The Parish Council to continues to work with Warwick Rural West Community Forum (WRWCF) to address, alongside other parishes, the current local issues	A councillor attends every meeting & following discussions at BPC raises issues to be met by the Police	Meetings are held quarterly where targets are revised	Minutes are available to councillors and members of the public are invited to attend Parish & WRWCF meetings – see speeding above,
Anti-social behaviour	The Parish Council is committed to the Joint approach with the Police and will continue to liaise with the Police Community Service Officers (CPSO)	The CPSO reports regularly in writing or in person.	Policing issues are discussed at every PC meeting	Because of the confidentially issues only general details are reported back.
Theft and Burglary	BPC continues to encourage and support the development of Neighbourhood Watch Schemes	General	PC will arrange a public meeting in early2011 to discuss re-establishing NW in Hampton Magna.	Neighbourhood watch established during 2011 and continues to grow. Most roads have nominees who circulate appropriate information around

Issue	Strategy	Responsibility	Timing	Monitoring
Raising Awareness	<p>The Parish Newsletter will continue to report local incidents notified by the Police</p> <p>BPC will endeavour to provide links to appropriate Police information through its website and encourage individuals to make contact directly</p>	<p>Editor</p> <p>Web site Editor</p>	<p>PC agenda item every month to address issues</p> <p>by March 2011</p>	<p>This will decline as the NW develops. However the Newsletter will include NW articles when asked.</p> <p>Clerk to check</p>
Addressing awareness by seeking funding for SmartWater.	The Parish Council to continue to work with Warwick Rural West Community Forum (WRWCF) to address, alongside other parishes, the current local issues	A councillor attends every meeting & following discussions at PC raises issues to be met by the Police	Request for funding to applied for by October 2010.	WRWCF granted £1,000 to subsidise residents to purchase SmartWater. Promoted in newsletter and at the April meeting.

NB Residents can log on to the Police Safer Neighbourhoods website where local issues are addressed.

Housing and Commercial Development

<p>The needs of existing Parishioners – issues.</p>	<p>The age profile shows Budbrooke has an imbalance in the age profile with 193 households in the 60 - 74 age range. Elderly residents may wish to downsize from the mainly 3 bedroom properties but remain in the parish. This may have repercussions for the long-term sustainability of the village thus low cost starter homes to enable younger people to live in the village would be required.</p>	<p>Therefore if the building of these dwellings goes ahead the following issues in this section will need to be adhered to if the wishes of the respondents of the survey are to be met</p>	<p>The Communities Act changed planning priorities. The District Council Local Plan no longer has status. Councils are required to build a bottom up plan to identify future development need. This plan and neighbourhood plans can, if reasonable, hold the key to development within the parish and District. BPC feel that any development should be sympathetic to the needs and character of the village and new buildings should fit in rather than stand out, however more sites will be needed.</p>
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Issue	Strategy	Responsibility	Timing	Monitoring
<p>Meeting the needs of existing Parishioners</p>	<p>The survey commissioned by Budbrooke Parish Council in partnership with Warwickshire Rural Community Council identified the need for 5 new homes within the Parish for local people.</p>	<p>Warwick District Council is responsible locally for setting out its strategy for providing housing in future. To maintain the principle of preserving and enhancing the character of the village, the Parish Council has to determine the least worst options for providing for this, by identifying potential sites for development.</p>	<p>Identification of potential sites by Summer 2011. PC will work with WRCC to assess potential viability of sites that will be subject to local consultation [see * on Page 20]</p>	<p>Sites identified and details passed to WRCC to work with. Early 2012 BPC to identify other potential sites for housing.</p>

Issue	Strategy	Responsibility	Timing	Monitoring
Preserving and enhancing the character of the village	The Parish Council will continue to endeavour to keep the green belt intact and protect our open spaces both within and around the parish and continue maintaining and improving the verges and open spaces.	See Environment and Local Services Page 11 above		Planning Authority decisions are reported to Councillors at meetings.
Commercial	The PC agrees that the status quo should like to be maintained with the present level of small business in the village and to support them in anyway possible.			

* The viability of sites will depend on the location, the housing need, funding, acceptability, and parish views.

The Parish Council is responsible for maintaining and monitoring this Plan so if you have anything to say please do so. If you wish to comment we would like your name and contact details, however, these will not be made public. The Council cannot give any value to comments made anonymously.

Any comments:

Your Name:
Your address:
Telephone:
Email:

GLOSSARY AND EXPLANATION OF TERMS

BPC, PC or Parish Council	Budbrooke Parish Council
HA	Highways Agency, Department of Transport
WCC	Warwickshire County Council
WRWCF	Warwickshire Rural West Community Forum. This is a properly constituted group that includes representatives from County, District & Parish Councils but also from the Police and Primary Care Trust. Members of the Public are welcome to attend meeting and raise issues. One of its functions is to address local issues that might otherwise be lost in the context of county wide and national matters.
WDC	Warwick District Council

Budbrooke Parish Plan

Budbrooke Parish Council
Mrs Simone Bush
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17 Hicks Close
Warwick
CV34 5ND

2011.