

**MINUTES OF BUDBROOKE PARISH COUNCIL MEETING  
WEDNESDAY 3<sup>rd</sup> DECEMBER 2014 AT BUDBROOKE VILLAGE HALL**

**Present:** Councillors Bryan, K.Dutton, M. Dutton, Reid, Robey, Shirley, Simmons, Standbridge, Thomas; Richard Morton

PCSO – Police Community Support Officer / HOTH – Hampton on the Hill / HM – Hampton Magna / WDC – Warwick District Council / WCC – Warwickshire County Council / BB – Budbrooke / HOTHRA – Hampton on the Hill Residents’ Association / HMRA – Hampton Magna Residents’ Association / CC – Community Centre / VH – Village Hall / PC – Parish Council / NALC – National Assoc of Local Councils / WALC – Warwickshire Assoc of Local Councils / WAC – Warwickshire Area Committee / WRWCF – Warwick Rural West Community Forum / HA – Highways Authority / PP – Parish Plan / HNS – Housing Needs Survey / NW-Neighbourhood Watch / WRCC – Warwickshire Rural Community Council.

**1 PUBLIC COMMENTS**

One member of the public was present and involved in the discussions about parking in Hampton Magna.

PC Manjit Sidhu attended to discuss the parking problems on Blandford Way. PC Sidhu advised that police officers have attended on several occasions over recent years but they have been unable to take any action as no offence has been committed; they can only take action if a vehicle is causing an obstruction that completely blocks the road. No accidents have been reported in the last six years. The options for controlling parking were discussed and it was agreed that the clerk would find out how to apply for parking restrictions, for example restricting parking to 30 minutes at certain times of day, and how this is monitored. PC Sidhu agreed that the police would look at ticketing cars parked close to the junction in the dark without lights, but advised that any car in the vicinity parked in such a manner could be ticketed, not just those on Blandford Way.

Inconsiderate and dangerous parking near the school continues to be monitored by the police. The chairman thanked PC Sidhu for coming to talk to the council.

**2 APOLOGIES**

Received from WDC Cllr Sawdon and WCC Cllr Caborn.

**3 DECLARATIONS OF INTEREST AND DISPENSATIONS**

3.1 To receive declarations of interest from councillors on items on the agenda

Cllr Robey declared an interest in Item 7 – Encroachment onto PC Land, due to her position as Secretary of the Montgomery Avenue Residents’ Association.

3.2 To receive written requests for dispensations for disclosable pecuniary interests. None received.

3.3 To grant any requests for dispensation as appropriate. None received.

**4 MINUTES**

Resolved minutes of the meeting of the Council held on 5<sup>th</sup> November 2014 true and accurate.

**5 POLICE MATTERS / WRW COMMUNITY FORUM ISSUES**

- Station parking on Blandford Way  
This was discussed during public comments.

**6 PLAYGROUNDS**

**Playground report**

The report was received prior to the meeting.

There are no problems with the play equipment but dog fouling continues to be a problem at both play areas. Martyn Stacey from WDC has offered to come out again and the dog warden has been contacted. Details of a campaign by Keep Britain Tidy were passed to the clerk to look into.

Norton Lindsey Football Club have spoken to RM about an extra cut for the playing field at Styles Close, at their expense. The pitch is currently muddy and unsuitable for mowing but RM will monitor it and, if

possible, do an extra cut which will be charged to NLFC.

## 7 MATTERS ARISING

### • Encroachment onto PC land at Montgomery Avenue

It was agreed that the clerk would ask Legal Services to send another letter asking when the fence will be moved.

### • Unregistered Land in Hampton Magna

WALC has no record of an open spaces project being carried out, so are unable to help with this matter. Legal Services have advised that it would be a very difficult and lengthy process to obtain a legal transfer of the land if it had never been transferred from the original developer and the company no longer exists. The land cannot be claimed through adverse possession as it is not being used by the parish council.

It was suggested that the land could be regularised as Village Greens. The clerk to investigate this.

## 8 CORRESPONDENCE

- Notification of WALC meeting on 10<sup>th</sup> December with Gary Fisher from WDC Planning noted
- WCC Consultation on Budget Cuts to Parish and Town Councils and Third Sector – councillors to respond individually
- Historic buildings grants letter from WDC – there are no suitable buildings within the parish
- CPRE email regarding brownfield land – circulated prior to the meeting.

## 9 PARISH MAINTENANCE

The clerk to refer the following items to the appropriate departments:

- Uneven pavement outside 8 Slade Hill
- Hampton Road by the allotments – the verge is encroaching on the path & the hedge needs to be cut back
- Old Budbrooke Road between the field and the railway bridge – the hedge needs to be cut back
- Fly tipping on Woodway

Fly tipping on the farm lane in Hampton on the Hill that has not been cleared for several weeks has been reported to WDC. They will not clear the fly-tipping as it is on private land, but will monitor this.

It was noted that resurfacing of the Dorchester Avenue/Chichester lane loop footpaths will not now take place next year due to budget constraints.

Lack of lighting by the war memorial on Blandford Way was discussed. Concerns were noted about safety in this area if youths are congregating there, but it was agreed that this was probably a one-off incident; this will be monitored. The cost of installing a street light would be a minimum of £2,500 (quote from WDC; additional costs would be incurred for work on the highway). It was agreed that a street light would not be installed.

## 10 MATTERS PERTAINING TO OUTSIDE BODIES (CC / VH / OTHER)

Community Centre – The bingo session to raise funds for memorial benches will be held on Sunday 7<sup>th</sup> December. The chairman reported that the statue commissioned by the youth group that used to meet at the community centre is now on a plinth at the Saltisford Canal Trust.

Village Hall – Nothing to report this month

## 11 PLANNING MATTERS

### I. Planning applications:

W/14/1684 - Hampton View, Henley Road, Hampton On The Hill: Proposed single storey link building between existing cottage and existing ancillary building (resubmission of W/14/1438).

No further comments to submit

W/14/1606 – Budbrooke House, Birmingham Road: Erection of a canopy over toddlers' play area (retrospective)  
No objections

## II. Planning Decisions

W/14/1438 - Hampton View, Henley Road: Proposed erection of a single storey flat roof link building between existing cottage and ancillary building  
Withdrawn

W/14/1480 - Rye Crest, Birmingham Road: Construction of a front 2 metre high brick wall and 2 brick pillars with automated gate  
Withdrawn

## 12 WEBSITE

The chairman gave a brief description of the new site, which should be in use from early January 2015. Photographs on the website and the inclusion of information about local groups, organisations and local businesses on the site was discussed and the following agreed:

- Any regularised not-for-profit community group that meets within the parish and provides a service will be offered the opportunity to be included on the new site. The clerk to find out how many separate pages can be set up to accommodate these groups.
- The only commercial advertising of local services and businesses will be in the newsletter, which will be on the website. There will be no separate listing or advertising on the website at this stage.
- Local residents to be invited to submit photos for inclusion on the website – the clerk to ask for this request to be included in the next newsletter

## 13 GRASS MOWING CONTRACT

Cllr Simmons and Cllr M Dutton declared an interest in this item.

The council considered the four quotes received for grass cutting from April 2015 to October 2017 and voted to award the contract to Phoenix Contracting (Martin Davies).

### Parish maintenance and playground inspections

The clerk to ask Martin Davies if he is interested in taking on the parish maintenance work currently undertaken by Richard Morton, which has been advertised but there has so far been no interest in.

RM is due to meet with a Bishops Tachbrook resident who is taking over the Bishops Tachbrook playground inspections when RM retires; it was agreed that RM could ask this individual if he is interested in taking on the Budbrooke work (playground inspections and litter picking). The council would expect to receive a quote for the work but would pay for a training assessment if necessary.

## 14 FINANCIAL ADMINISTRATION

Bank balances: Investment Account £54,510.69, Current Account £54,593.49

### I. Payment authorised between meetings:

The following payment was noted:

DA Shirley – Bulbs and plants for village planters: £36.00

### II. National Salary Award 2014 - 2016

The National Joint Council for Local Government Services' agreement on clerks' salaries was noted. This includes a one-off consolidated payment and a new hourly rate from January 2015.

### III. Payments to be authorised

The following payments were authorised and the payment authorisation sheet signed off:

<b>Description</b>	<b>Amount</b>
Clerk's salary & expenses November	£489.80
Richard Morton November	£200.00
TWP November Newsletter	£250.00
<b>Total Payments</b>	<b>£939.80</b>

**15 MATTERS FOR INCLUSION ON THE NEXT AGENDA & DATE OF NEXT MEETING**

Next meeting: 8pm, Wednesday 7<sup>th</sup> January 2015 December, Budbrooke Community Centre, Hampton Magna

For the next agenda:

- Precept and budget setting for 2015-2016

Signed: ..... Dated: .....